

**Indian Institute of Technology Delhi**  
**Central Library**

No. IITD/LIB/2024/326442

9<sup>th</sup> October 2024

**Opening of Library Intern Positions at the Central Library, Indian Institute of Technology Delhi**

Advertisement: <https://library.iitd.ac.in/pdf/intern2024.pdf>

Posting Date: October 09, 2024 (01:00 pm)

**Last Date to Submit Online Form: October 25, 2024 (05:00 pm)**

**Last Date to Submit a Hard copy** of the form along with the Self Attested copy of the Documents:  
November 01, 2024 (05:00 pm)

Stipend: Rs. 28,000/- Per Month

No of positions: 10

**Qualification: Passed MLIS/Equivalent with First Division in the Year 2023 or 2024.**

**Age: Not above 27 on the last date of application.**

Website: <https://library.iitd.ac.in>

**Google Form Link: <https://forms.gle/3Cd8hWP7jrjWMQgH9>**

IIT Delhi Library system is the early adapter of new and emerging technologies. Many libraries and library professionals in the country and abroad use our expertise and practices. The Central Library is fully computerized, using open source software Koha for Library Management System and successfully running the RFID system for over a decade. Users have the freedom to self-Check-in or Check-out, around the clock using its RFID system as it remains open round the clock. We have our own DSpace-based Institutional Repository using version 7.6, and all our Theses have been digitized and made accessible through the IR/NDLI/WebOPAC/Discovery Service/ Virtual Assistant (Chatbot) /Library App platform. We also provide eNewsClippings, have Faculty Profiling System (IRINS), Research Support Services & Outreach Programs, etc. The secured website on https has been developed In-House with Drupal, which offers a user-centric approach to Web-based Library Resources, Services, and Products. All the ICT-based library services are offered through Cloud Computing, using BAADAL Cloud.

IIT Delhi is one of the top institutions in the country and an IoE, having a Central Library System with 36 unit libraries; it has been declared as the National Resource Centre to offer the ARPIT MOOCs in Library and Information Sciences with the title, “Emerging Trends & Technologies in Library & Information Services (ETTLIS) by the Ministry of Education, Govt. of India. The Central Library also offer 3 Credit 12-week NPTEL MOOCs on “Science Communication: Research Productivity and Data Analytics using Open Source Software”. The Central Library is also running high-value Library Research Projects as well, and has its in-house developed Library App and Chatbot.

The Central Library, IIT Delhi, is looking for young, enthusiastic, and dynamic fresh post-graduates in Library and Information Sciences with a consistently good academic record to serve as Library Interns purely on a temporary basis for one Year. Persons with good communication and interpersonal skills and enthusiasm to learn new skills and deliver services using emerging tools and technologies will be preferred.

**Essential Qualifications:** Master of Library and Information Science (MLIS) or equivalent with First Division. The applicant must have passed MLIS or equivalent examination either in the Year 2023 or 2024 only. However, those candidates expecting their MLIS or equivalent examination's final marksheet by the day of the Written test and Interview may also apply. Candidates who passed the MLIS or equivalent examination before the Year 2023 need not apply.

**Remuneration:** Consolidated stipend of Rs. 28,000/- per month.

**Duration:** The internship will be offered purely on a temporary basis for a maximum period of One Year, subject to satisfactory performance of Six months. The certificate of the internship will be provided to only those who will complete atleast Six months as Library Interns.

**Termination of Services:** Services are liable to terminate with one month's notice in writing given by either side.

The Intern is required to work six days a week and can avail upto Eight Casual Leaves in a year.

Selected candidates shall not have any claim on regular positions.

**Selection Procedure:** There will be a Written test, based on the UGC-NET syllabus, etc. Candidates will be called for an Interview based on the merit of the Written test. The final merit list will be prepared based on marks from both the Written test and the Interview.

No TA/DA will be paid for attending the Written test & Interview. There is no provision for Institute Accommodation for the Library Interns. However, the Central Library helps settle down in the attached campus areas like Katwaria Sarai, Ber Sarai, Jia Sarai, etc., where sufficient independent and shared accommodation is available for males and females at very reasonable rates.

**Age Limit:** Not exceeding 27 years as of October 25, 2024 (the last date to apply).

**Nature of Internship:** Interns will be provided with an opportunity to work in different sections of the Central Library or Unit Libraries and to learn modern library management techniques and web-based services in a "Learn while you are Doing the Work" mode.

Selected interns will be required to do shift duty and holiday duties on a rotation basis.

Interested candidates who fulfill the above-mentioned criteria may apply through **ONLINE GOOGLE FORM**, available through Central Library, IIT Delhi Website (<https://library.iitd.ac.in>) on or before October 25, 2024 (05:00 pm), and upload their recent passport size photograph (jpeg/jpg format), MLIS Marksheet, MLIS Degree and Matric/10<sup>th</sup> Certificate (mentioning the date of birth). In case the result is awaited for the MLIS examination, the BLIS marksheet/last semester marksheet should be uploaded. Candidates are required to submit a hard copy of the duly filled and signed application form, along with a self-attested copy of supporting documents, to "**The Librarian, Central Library, Indian Institute of Technology Delhi, Hauz Khas, New Delhi-110 016**" on or before November 1, 2024 (05:00 pm) through Speed post or by Hand. IIT Delhi will not be responsible for any postal delays. Application, incomplete in any respect and without relevant documents in hard copy as above, will be rejected.

The shortlisted candidates will be called to appear for a **Written test and Interview**. The date for the Written test & Interview will be announced in due course of time on the Central Library Website only: <https://library.iitd.ac.in>. For any query/clarification, you may write to us at [internship@library.iitd.ac.in](mailto:internship@library.iitd.ac.in) or call us at 011-2659-1496/7017.

The last date to submit the ONLINE application form is **October 25, 2024 (05:00 pm)**.

Candidates who have appeared for their final year/semester MLIS examination and are expecting the results before the Written test and Interview date may also apply **but must produce the final mark**

**sheet of MLIS at the time of the interview as proof of having passed the examination with First Division.**

**Canvassing in any form will lead to disqualification.**

Link for Submission of Online Form: <https://library.iitd.ac.in>

For more information about the Institute and the Central Library, please visit <https://home.iitd.ac.in>  
or <https://library.iitd.ac.in>

Librarian & Head, Central Library  
Indian Institute of Technology Delhi  
Hauz Khas, New Delhi-110016  
[internship@library.iitd.ac.in](mailto:internship@library.iitd.ac.in)  
[011-2659-1496/7017](tel:011-2659-1496/7017)